

**SUGGESTED FORMS**  
**FOR USE IN CONJUNCTION WITH THE**  
**BOOK OF DISCIPLINE**  
**OF**  
**THE EVANGELICAL REFORMED PRESBYTERIAN CHURCH**

Adopted June 25, 2005

**SUGGESTED FORM  
FOR  
CHARGE AND SPECIFICATIONS**

**THE CHARGE:**

*[Name(s) of the accusers]*

charge(s)

*[name of the accused]*

with

*[here name a single alleged offense]*

contrary to

*[here cite passages from the Word of God, the confessional standards of this church, or other relevant provisions of the Constitution of this church that are alleged to have been violated].*

**SPECIFICATIONS:**

That on or about *[date]* *[the accused]*

*[Here set forth briefly the place and circumstances of the alleged offense. If there is more than one specification, list each separately and number each specification].*

**WITNESSES AND/OR DOCUMENTS:**

*[Here set forth the names of witnesses and/or the titles of documents to be produced in support of the Charge and Specifications.]*

\_\_\_\_\_  
Printed name and signature of the Accuser  
or, in case of a church court, the Moderator

\_\_\_\_\_  
Printed name and signature of the Clerk  
when a court is the accuser

\_\_\_\_\_  
Date

**SUGGESTED FORM  
FOR  
CITATION OF THE ACCUSED**

To: [*name of the accused*]

You are hereby cited to appear before [*name of judicatory*], meeting on [*date*] at [*time*] at [*location*], then and there to hear and receive certain charges and specifications which have been admitted against you by this court of The Evangelical Reformed Presbyterian Church.

*[In the case of a second citation, add the following warning according to Book of Discipline Chapter 4, section 7]*

This is a second citation. If you, the accused, refuse or fail to appear before the trial court, without satisfactory reason and prior notification of your absence, at the time appointed for the trial of the case, you may be disciplined for contempt, and the court will proceed with the trial in your absence.

By order of [*name of the trial court*] of The Evangelical Reformed Presbyterian Church.

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Printed name and signature of the Moderator

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Printed name and signature of the Clerk

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Date

**SUGGESTED FORM  
FOR  
CITATION OF A WITNESS**

To: [*name of witness*]

You are hereby cited to appear before [*name of judicatory*], meeting on [*date*] at [*time*] at [*location*], then and there to give evidence in the trial of [*name of the accused*].

[*In the case of a second citation, add this warning in accordance with Book of Discipline Chapter 4, section 8*]

This is a second citation. If you refuse or fail to appear before the trial court, without satisfactory reason and prior notification of your absence, at the time appointed, you may be disciplined for contempt.

By order of [*name of the trial court*] of The Evangelical Reformed Presbyterian Church.

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Printed name and signature of the Moderator

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Printed name and signature of the Clerk

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Date

**SUGGESTED FORM  
FOR  
NOTICE OF INTENTION TO APPEAL  
IN JUDICIAL CASES**

To [*name of Clerk or Moderator*] of [*name of the court from which the appeal is to be taken*] of The Evangelical Reformed Presbyterian Church.

I hereby give notice of my intention to appeal to [*here insert the name of the court to which the appeal will be carried*] the judgment of the above named court in the case of [*here insert the name of the accused*].

\_\_\_\_\_  
Printed name and signature of the Appellant

\_\_\_\_\_  
Date

**SUGGESTED FORM  
FOR AN  
APPEAL TO A HIGHER COURT  
IN JUDICIAL CASES**

To [*name of Clerk or Moderator*] of [*name of the court to which the appeal is to be taken*] of The Evangelical Reformed Presbyterian Church.

I hereby appeal the judgment of [*here insert the name of the trial court or appellate court*] in the case of [*here insert the name of the accused*], and in support of this appeal set forth the following specifications of error:

[*Here insert the title of the court from which the appeal is taken*]

of The Evangelical Reformed Presbyterian Church erred in

[*here state concisely the error alleged to have been made*]

contrary to

[*here cite passages from the Word of God, the confessional standards of this church, or other relevant provisions of the Constitution of this church that are alleged to have been violated*].

[*Repeat the above for any additional specifications of error.*]

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Printed name and signature of the Appellant

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Date

**SUGGESTED FORM  
FOR A  
COMPLAINT**

To *[name of Clerk or Moderator]* of *[name of the court to which the Complaint is taken]*  
of The Evangelical Reformed Presbyterian Church.

I hereby complain against the action [or delinquency] of *[name of court of the church]*

in connection with

*[here briefly state the matter regarding which the complaint is made],*

and in support of this Complaint set forth the following reasons:

*[Here set forth concisely in numbered paragraphs the reasons for the complaint, citing passages from the Word of God, the confessional standards of this church, or other relevant provisions of the Constitution of this church that are alleged to have been violated or neglected.]*

*The Complainant may also request remedial actions:*

As [remedy/remedies] I hereby request that the following actions be taken:

*[Here set forth concisely in numbered paragraphs the actions requested of the court to which the Complaint is taken.]*

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Printed name and signature of the Complainant

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Date